## **Posting Information**

**Position Title:** Spanish Communication Specialist **Position Type:** Full-time Employment **Position Location:** Utah Cty, Utah **Position Pay:** \$40,000-\$45,000 DOE (S7)

Hiring Manager: Violeta Ramirez | hr@youniquefoundation.org | 385.345.4556

### **Foundation Purpose**

We inspire hope in women who were sexually abused as children or adolescents by providing healing services through retreats, survivor communities, and online resources.

We empower parents and caregivers to protect children from sexual abuse through education and online resources.

We make it safe to openly discuss sexual abuse through community dialogue and social awareness.

#### Qualifications

We are seeking a Spanish Coordinator to assist in the following: 1) Assist with and execute the Foundation awareness strategy. 2) Collaborate with the Awareness Manager in accomplishing and planning the Foundation's awareness strategy.

## Educational/Professional Requirements

• A bachelor's degree or equivalent work experience

# **Experience Requirements**

- Exceptional writing skills in English and Spanish
- Professional translation experience at least 1 year
- Experience in social media marketing at least 1 year
- Experience writing for specific audiences/social media
- Experience in social analytics tools.
- Non-profit experience is a plus

### Responsibilities

- Translate into Spanish and promote digital resources for parents so they are empowered to teach their children about childhood sexual abuse and healthy sexuality.
- Translate into Spanish and promote digital resources for childhood sexual abuse survivors to assist them in their healing journey.
- Help plan, implement, and maintain the Foundation's awareness strategy.
- Launch, post, maintain, and report on Spanish social channels.