

## **Posting Information**

**Position Title:** Spanish Communication/Social Media Specialist      **Position Type:** Full-time Employment

**Position Location:** Utah Cty, Utah      **Position Pay:** \$40,000-\$45,000 DOE (S7)

**Hiring Manager:** Violeta Ramirez | [hr@youniquefoundation.org](mailto:hr@youniquefoundation.org) | 385.345.4556

## **Foundation Purpose**

We inspire hope in women who were sexually abused as children or adolescents by providing healing services through retreats, survivor communities, and online resources.

We empower parents and caregivers to protect children from sexual abuse through education and online resources.

We make it safe to openly discuss sexual abuse through community dialogue and social awareness.

## **Qualifications**

We are seeking a Spanish Coordinator to assist in the following: 1) Assist with and execute the Foundation awareness strategy. 2) Collaborate with the Spanish Coordinator on daily social media posts and analytics. 3) Assist with Spanish and English campaigns. 4) Collaborate with the Awareness Manager in accomplishing and planning the Foundation's awareness strategy.

### *Educational/Professional Requirements*

- A bachelor's degree or equivalent work experience

### *Experience Requirements*

- Exceptional writing skills in English and Spanish
- **Experience in social media marketing at least 1 year**
- Professional translation experience at least 1 year
- Experience writing for specific audiences/social media
- Experience in social analytics tools
- Non-profit experience is a plus

## **Responsibilities**

- Create, post, maintain, and report on Spanish social channels.
- Translate into Spanish and promote digital resources for parents so they are empowered to teach their children about childhood sexual abuse and healthy sexuality.
- Translate into Spanish and promote digital resources for childhood sexual abuse survivors to assist them in their healing journey.
- Help plan, implement, and maintain the Foundation's awareness strategy.