

Posting Information

Position Title: Philanthropy Coordinator **Position Type:** Full Time Employment
Position Location: Utah County, Utah **Position Pay:** \$40,000-\$45,000 DOE
Hiring Manager: Cynthia Gambill | hr@yuniquefoundation.org

Foundation Mission

We inspire hope in women who were sexually abused as children or adolescents by providing healing services through retreats, survivor communities, and online resources.

We empower parents and caregivers to protect children from sexual abuse through education and online resources.

We make it safe to openly discuss sexual abuse through community dialogue and social awareness.

Qualifications

Educational/Professional Requirements

- A Bachelor's Degree or Equivalent Work Experience

Experience Requirements

- 3+ years in a fundraising or sales role with clear career progression or comparable work experience
- 3+ years in a project or program management role including event planning
- Non-profit experience is a plus
- Digital marketing and ecommerce are a plus

Responsibilities

- Emphasis on donor recognition program design
- Organization and execution of supporting programs, events, and initiatives within the philanthropy team
- Follow up on fundraising progress by implementing supporting programs that assist the philanthropy team
- Assist in creating, implementing, and maintaining the Foundation's philanthropy strategy
- Ensure philanthropy programs adhere to industry best practices
- Leverage personal network to secure donations for the Foundation
- Develop new relationships to secure donations for the Foundation