

## **Posting Information**

**Position Title:** Senior Philanthropy Coordinator | **Position Type:** Full-Time Employment

**Position Location:** Utah County, UT | **Position Pay:** \$60,000-\$75,000 DOE (S9, S10)

**Hiring Manager:** Cynthia Gambill | [hr@yuniquefoundation.org](mailto:hr@yuniquefoundation.org) | 385.345.4556

## **Foundation Purpose**

We inspire hope in women who were sexually abused as children or adolescents by providing healing services through retreats, survivor communities, and online resources.

We empower parents to protect their children from sexual abuse through education and online resources.

We make it safe to openly discuss sexual abuse through community dialogue and social awareness.

## **Qualifications**

We are seeking a Philanthropy Coordinator to do the following: 1) Execute effective fundraising campaigns from large donors, family foundations, and high net worth individuals including donor recognition, 2) Assist in developing and executing the Foundation fundraising strategies, 3) Collaborate with other managers in responsibly growing the capacity of the Foundation.

### *Educational/Professional Requirements*

- A Bachelor's Degree
- 3+ years in a fundraising management role with a successful track record
- Ability to reach out to potential donors in multiple markets
- Non-profit experience is a plus

## **Responsibilities**

- Ensure predictable year over year growth of large donation channels including.
- Participate in key decisions as a member of the Philanthropy team
- Serve as a liaison between philanthropy staff and management
- Assist in creating, implementing, and maintaining the Foundation's philanthropy strategy
- Ensure philanthropy programs adhere to industry best practices