

Posting Information

Position Title: Senior Retreat Manager **Position Type:** Full Time
Position Location: Alpharetta/Dawsonville, GA **Position Pay:** \$75,000 - 88,750 (DOE)
Hiring Manager: Chris Yadon | hr@yuniquefoundation.org | 385.345.4556

Foundation Mission

We inspire hope in women who were sexually abused as children or adolescents by providing through healing retreats, survivor communities, and online resources. We empower parents to protect their children from sexual abuse through education and online resources. We bring the epidemic of abuse into the light through public dialogue and social awareness.

Qualifications

We are seeking a Senior Retreat Manager to do the following: 1) Develop and execute the Foundation's clinical strategies. 2) Grow and manage the clinical services and operations teams, and 3) Collaborate with the executive team to responsibly grow the capacity of the Foundation.

Educational/Professional Requirements

- A Bachelor's Degree
- A Master's Degree in mental health

Experience Requirements

- 5+ years in an operations role with clear career progression.
- 3+ years managing or leading an operations team in mental health.
- 3+ years managing or leading a clinical team in mental health
- 5+ years in a management position

Responsibilities

- Unify with the Director of Clinical Services and Director of Clinical Operations to ensure a consistent approach to client care, staff management, and executive/board collaboration.
- Provide management and reporting oversight for all retreat clinical and operations staff.
- Hire, supervise, and terminate retreat management staff as needed to accomplish the work.
- Ensure healthcare compliance adheres to industry best practices and HIPAA.
- Deliver operational support services (e.g. food service, hospitality, etc.) and clinical services to clients.
- Ensure successful implementation of healthcare policies.
- Understand and mitigate the organization's healthcare risk profile.