<u>**Posting Information**</u>

Position Title: CRM Developer   **Position Type:** Full-Time
Position Location: Lehi, UT   **Position Pay:** $80,000 - $87,500
Hiring Manager: Chip Tessen | hr@youniquefoundation.org | 385.262-9253

<u>**Foundation Purpose**</u>
We inspire hope in women who were sexually abused as children or adolescents by providing healing services through retreats, support groups, and online resources.

We educate and empower parents and caregivers to protect children from sexual abuse through community and online resources.

We advocate for open discussions about sexual abuse through community dialogue and social awareness.

<u>**Qualifications**</u>
We are seeking a CRM Developer. The position is responsible for maintaining and developing the capabilities of the Foundation's customer relationship management (CRM) tool (Infusionsoft / Keap) and for all integrations with middleware and the development of new integrations with core software packages.

Educational/Professional Requirements
- BS computer information systems or equivalent experience.

Experience Requirements
- 3-5 years of experience with CRM
- Demonstrated project management skills experience
- Ability to script in python a plus

<u>**Responsibilities**</u>
- Gather requirements of new integrations and/or system expansion.
- Assist in developing, documenting, and optimizing system processes and workflows including the fundraising process and retreat scheduling.
- Work with management to evaluate need for new software and systems and where appropriate make recommendations for work processes.
- Act as a resource person and subject matter expert.
- Implement Foundation CRM and all related application, integrations, middleware.
- Define development needs to evolve the features of the tool
- Ensure proper integration of major business applications with the CRM.
- Participate in the implementation of strategic workflows by identifying key processes.
- Develop necessary process automation.
- Manage and maintain the databases(s) and ensure proper technical functioning CRM.
- Ensure optimal management of the CRM according to best practices.

- Provide product functional support to all teams.
- Provide training in the use of the CRM.
- Perform updates on all CRM related software.
- Manage and maintain required Python scripts.
- Play a strategic consulting role during the planning of events or fundraising campaigns supported by CRM resources.