

Posting Information

Position Title: Outreach Fundraising Coordinator **Position Type:** Full-Time Employment

Position Location: Lehi, Utah

Position Pay: \$75,000-78,000

Hiring Manager: Karen Brown | hr@youniquefoundation.org | 385.345.4556

Foundation Purpose

We inspire hope in women who were sexually abused as children or adolescents by providing healing services through retreats, support groups, and online resources.

We educate and empower parents and caregivers to protect children from sexual abuse through community and online resources.

We advocate for open discussions about sexual abuse through community dialogue and social awareness.

Qualifications

Educational/Professional Requirements

- Bachelor's Degree or equivalent

Experience Requirements

- 5 years of experience in sales, fundraising, marketing, networking, and relationship building.
- Ability to drive the success and growth of peer-to-peer and small donor fundraising.
- Large network of contacts that cover multiple industries
- Ability to take ownership of and have accountability for a geographic area and leverage referrals to build fundraising network.
- Demonstrate discipline to work a proven fundraising model from start to finish.
- Willingness to be coached, receive feedback, and apply it.
- Demonstrate preparation, leadership, follow up and collaboration
- High level of flexibility to find solutions based on how the opportunity evolves.
- Ability to collaborate across internal teams and build strong relationships.
- Must be highly knowledgeable of key communities in Utah.

Responsibilities

Seed, grow, support, and maintain peer-to-peer and small donor fundraising channels by developing relationships, supporting partnership needs, and providing meaningful recognition. While this position will be in Utah, it may require some travel.

- Responsible for achieving an annual fundraising goal.
- Regularly participate in networking organizations, chambers of commerce, and business associations with the ability to network and build relationships that lead to fundraising.
- Clearly communicate the foundation mission in a way that inspires donations
- Develop, manage, and maintain relationships through our CRM/database of P2P fundraisers and small donors to help with meaningful recognition and future donations.

- Excellent oral and written communication, problem-solving, presentation and people skills
- Execute general office duties including email, Teams, spreadsheet management, CRM management, and email campaign participation.