

### Posting Information

**Position Title:** IT Engineer

**Position Type:** Full-Time Employment

**Position Location:** Lehi, Utah

**Position Pay:** \$ 75,000-\$82,500 DOE

**Hiring Manager:** Belinda Olsen | hr@saprea.org | 385-271-9753

### Organizational Purpose

We empower healing for individuals who were sexually abused as children or adolescents through retreats, support groups, and online resources.

We educate and engage parents and caregivers to protect children from sexual abuse through community and online resources.

We drive awareness to motivate individuals to take action against child sexual abuse.

### Qualifications

We are seeking an IT Engineer who will be responsible for:

1. Providing support for all endpoint IT resources.
2. Helping the organization meet its needs for computer hardware, software, and networking tools.
3. Installing, configuring, testing, and troubleshooting computer hardware and software
4. Creating proper documentation, diagrams, and other detailed instructions to help other employees make the best use of new technologies.

### *Educational/Professional Requirements*

- Bachelor's degree in Computer Science or related field

### *Experience Requirements*

- 5+ years experience in computer networks and systems maintenance
- Understanding of IT principles and an ability to communicate technical concepts effectively to a varied audience
- Ability to meet deadlines and manage stress effectively
- Ability to manage multiple tasks in a team-oriented environment
- Self-Motivated, ability to work with minimal supervision
- Professional appearance, good customer service skills, including verbal communication
- Working knowledge in Mac OSX, IOS, Windows, and Android
- Industry certifications a plus (A+, Network+, Security+, MCSE, etc.)
- Working knowledge of JAMF-pro, JAMF-Connect and JAMF Protect

### **Responsibilities**

- Primary administrator for maintaining IT systems
- Responsible for computer repair/troubleshooting, software, networks, virus protection, Wi-Fi technology, data security, and more
- Assist with the implementation and ongoing support of third-party software
- Keep systems up to date through operating systems upgrades
- Verify functionality of hardware and software components
- Troubleshoot hardware and software issues in person, remotely, and via phone
- Provide support for workstations, servers, wireless devices, printers, scanners, and any network-attached storage devices
- Configure, install, and deploy workstations
- Provide access to remote users to our hosted environment
- Document all services and system changes
- Oversee regulatory compliance (HIPAA, GDPR, etc.)

### **Benefits**

- Hybrid work schedule
- Flex Time
- 10 paid holidays
- Paid time off
- Parental leave
- Health insurance
- Health savings account
- Flexible spending account
- Dental insurance
- Vision insurance
- Life insurance
- 401(k)
- 401(k) matching
- Professional development assistance
- Complimentary off-site health facility
- Employee assistance program
- 15-30 minutes dedicated each day for staff mental health